



MINUTES OF THE FINANCE AND DATA PROTECTION MEETING HELD ON
MONDAY 5th JUNE 2023 AT THE POPPY CENTRE.

Present: Cllrs: C Scrivner (Chair) Cllrs: S Toone, M Green, and M Willoughby.

Members of Public: – 0

Clerk: Ms D. Joy

MINUTES

01 ELECT CHAIR

The motion was proposed, and motion was seconded.
Members **AGREED** for Cllr Scrivner to be the Chair.

02 ELECT VICE CHAIR

The motion was proposed, and motion was seconded.
Members **AGREED** for Cllr Willoughby to be the Vice Chair.

03 APOLOGIES FOR ABSENCE.

None received.

04 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION.

None

05 MINUTES FROM PREVIOUS MEETINGS.

To agree and sign the minutes of the Finance and General Purposes Committee held on the 7th December 2022 and **ADOPTED** by Full Council on the 15th May 2023.

The motion was proposed, and motion was seconded.

Members **AGREED** the minutes of the Finance and General Purposes held on the 7th December 2022 and **ADOPTED** by Full Council on the 15th May 2023.

These will be signed at the next meeting.

06 PUBLIC PARTICIPATION TIME

The meeting will be adjourned for a period specified in the Resolution (no longer than 15 minutes) to allow Members of the Public, and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

The motion was proposed, and motion was seconded.

Members **AGREED** to adjourn the meeting to allow members of the public to speak.

No members of the public were present at this time.

The motion was proposed, and motion was seconded.

Members **AGREED** to resume the meeting.

07 MATTERS FROM PREVIOUS MEETINGS

To report on progress on items from previous meetings. No decisions may be taken.

Clerk informed the meeting that the tax base given to Council by NNDC initially for the precept calculation was £161.45 and should have been £161.84 for band D properties.

07 **EXPENDITURE**

8.1 Update on the Town Halls Electricity contract and to consider and to consider and agreed any actions.

The motion was proposed the motion was seconded.

Members **AGREED** to renew their contract with EON with the rate on renewal as EON were able to hold quotes for more than 24 hours.

8.2 To consider and agree an action to the annual interest accumulated to the Nationwide account.

The motion was proposed the motion was seconded.

Members **AGREED** to cancel the annual direct debit for the interest accumulated.

08 **POLICIES AND DOCUMENTS**

9.1 To consider and agree if to implement a monthly internal inspection of the accounts.

The motion was proposed the motion was seconded.

Members **AGREED** to implement a monthly internal inspection of accounts.

Full Council will agree who is to carry out these inspections.

09 **BUDGET**

10.1 Update on the budget and to consider and agree any actions.

The motion was proposed the motion was seconded.

Members **AGREED** the clearer layout and new system for budget reporting and this would be updated quarterly and presented to the Finance Committee.

10.2 Update on earmarked reserves and to consider and agree any actions.

The motion was proposed the motion was seconded.

Members **AGREED** to leave the earmarked reserves as:

Street Lights	£1,000.00
Burial Ground Ext	£10,000.00
Play Equipment	£827.00
Pond & Staithe	£500.00
Skate Park	£2,570.00
Town Hall Sec 106	£20,000.00
Allotment	£1,300.00
Allotment Water	£513.00
Tree Planting	£290.00
Quay Heading	£5,000.00
Closed Cemeteries	£500.00
Election	£1,600.00
Salary	£5,000.00
NP Grant	£4,232.51
Warmer Homes Grant	£4,850.00

And review these in September when formulating the next budget.

10 **Exclusion of the Press and Public**

To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due issues pertaining to lease and contractual matters.

The motion was proposed the motion was seconded.

Members **AGREED** under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due issues pertaining to lease and contractual matters.

11.1 To consider and agreed the quotes for Councils newsletter.

The motion was proposed the motion was seconded.

Members **AGREED** the quotes from Century Printing.

12 **DATE OF NEXT MEETING**

To confirm the next meeting of this Committee is 7th August 2023.

MEETING CLOSED: 8:44PM