

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **STALHAM TOWN COUNCIL**

County area (local councils and parish meetings only): **NOFOLK**

Financial year ending 31 March 20xx

Prepared by (Name and Role): **DOREEN JOY (RFO)**

Date: **09/05/2024**

	£	£
Balance per bank statements as at 31/3/24		
Nationwide	25,000.0	
Unity	136,682.2	
account 6		
account 7		
account 8		
		161,682.2
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/xx		
		-
Net balances as at 31/3/2024 (Box 8)		<u><u>161,682.2</u></u>