



MINUTES OF THE FINANCE AND DATA PROTECTION MEETING HELD ON  
MONDAY 2nd OCTOBER 2023 AT THE TOWN HALL

**Present:** Cllrs: C Scrivner (Chair) Cllrs: S Toone, K Bayes, M Green, and M Willoughby.

**Members of Public:** – 0

**Clerk:** Ms D. Joy

**MINUTES**

**01 APOLOGIES FOR ABSENCE.**

Cllr Taylor – other engagement

The motion was proposed, and motion was seconded.

Members **AGREED** Cllr Taylor apologies for absence.

**02 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION.**

None

**03 MINUTES FROM PREVIOUS MEETINGS.**

3.1 To agree and sign the minutes of the Finance and General Purposes Committee held on the 7<sup>th</sup> August 2023 and **ADOPTED** by Full Council on the 14<sup>th</sup> August 2023.

The motion was proposed, and motion was seconded.

Members **AGREED** the minutes of the Finance and General Purposes Committee held on the 7<sup>th</sup> August 2023.

The Chair signed the minutes.

**04 PUBLIC PARTICIPATION TIME**

The meeting will be adjourned for a period specified in the Resolution (no longer than 15 minutes) to allow Members of the Public, and any Councillors with prejudicial interests to speak.

**Note that only items on this Agenda are to be discussed – for any other item/subject please contact the Clerk in writing for submission at a future meeting.**

The motion was proposed, and motion was seconded.

Members **AGREED** to adjourn the meeting to allow members of the public to speak.

No members of the public were present at this time.

The motion was proposed, and motion was seconded.

Members **AGREED** to resume the meeting.

**05 MATTERS FROM PREVIOUS MEETINGS**

**To report on progress on items from previous meetings. No decisions may be taken.**

5.1 Minutes filed

5.2 Town Councils credit card review on Finance meeting in the new year.

5.3 Updating Councils accounts to income and expenditure to be reviewed at the budget meeting.

**06**     **EXPENDITURE**

- 6.1     To consider and agree if to investigate other stationary suppliers.  
The motion was proposed, and motion was seconded.  
Members **AGREED** for Cllr Scrivner to compile a spreadsheet comparing like for like on the most bought items, to ensure Councils is obtaining value for money.
- 6.2     To consider and agree purchasing a fireproof cabinet for burial records.  
The motion was proposed, and motion was seconded.  
Members **AGREED** for the Clerk to purchase a fireproof cabinet with a budget of up to £700.00.
- 6.3     To consider and agree to pay for the Clerk to go on the NALC Conference.  
The motion was proposed, and motion was seconded.  
Members **AGREED** for the Clerk to attend the conference and Council would cover the costs.

**07**     **POLICIES AND DOCUMENTS**

- 7.1     To consider and agree if to have online banking for the Nationwide and Natwest.  
The motion was proposed, and motion was seconded.  
Members **AGREED** to apply for online banking for Nationwide and Natwest.
- 7.2     Update on interest rates and to consider and agree any actions.  
The motion was proposed, and motion was seconded.  
Members **AGREED** for the Clerk to investigate and report back to Council.

**08**     **BUDGET**

**9.1**    **DATE OF NEXT MEETING**

To confirm the next meeting of this Committee is TBA

MEETING CLOSED: 7:29pm

CHAIR: \_\_\_\_\_

DATE: \_\_\_\_\_