

MINUTES OF THE AMENITIES COMMITTEE MEETING HELD ON
MONDAY 4th NOVEMBER 2024 AT THE TOWN HALL

Present: Cllrs: S Toone (Chair), M Willoughby, M Green and P Hanton.

Clerk: Ms D. Joy

Public: 0

MINUTES

01 APOLOGIES FOR ABSENCE

Cllr P Wilmshurst – previous engagement
The motion was proposed, the motion was seconded,
Members **ACCEPTED** Cllr P Wilmshurst apologies for absence.

02 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION.

If a member is not given a dispensation, they must withdraw from the meeting while the item is discussed. (Standing Orders Section 13)

None

03 MINUTES FROM PREVIOUS MEETINGS.

3.1 To agree and sign the minutes of the Amenities Committee held on the 3rd June 2024 and **ADOPTED** by Full Council on the 10th June 2024.

The motion was proposed, the motion was seconded,
Members **AGREED** the minutes of the Amenities Committee held on the 3rd June 2024 and **ADOPTED** by Full Council on the 10th June 2024.

04 PUBLIC PARTICIPATION TIME

The meeting will be adjourned for a period specified in the Resolution (no longer than 15 minutes) to allow Members of the Public, and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

None

05 MATTERS FROM PREVIOUS MEETINGS

To report on progress on items from previous meetings. No decisions may be taken.

- 5.1 Minutes filed.
- 5.2 Photos for Town Hall pending
- 5.3 Conditions for Town Hall updated
- 5.4 Curtains at Town Hall fitted
- 5.5 Office furniture moved.
- 5.6 Campingfield Working Group will meet in the new year.
- 5.7 Plot holders informed re Allotment Group.
- 5.8 Free trees obtained for burial ground saved £300.
- 5.9 A149 group disbanded.
- 5.10 Gravel boards pending.
- 5.11 Sam2 information on website
- 5.12 Training Councilors on SAM2 pending.
- 5.13 Flag poles cleaned and repaired.
- 5.14 Emergency Action plan emailed to Town Hall users and updated onto booking system.
- 5.15 Guide to Arson emailed to Town Hall users and updated onto booking system.

06 TOWN HALL

- 6.1 To consider and agree the course of action from the water leak at the Town Hall.
The motion was proposed, the motion was seconded,
Members **AGREED** to turn off the water supply to the heather in the men's toilets and monitor.

07 BURIAL GROUNDS

- 7.1 Update on the moles at Campingfield and to consider and agree any actions.
The motion was proposed, the motion was seconded,
Members **AGREED** to monitor the situation.
- 7.2 To consider and agree where to place the Tommy from D-Day.
The motion was proposed, the motion was seconded,
Members **AGREED** to wait for a reply from the Church on the Tommys position.

08 ALLOTMENTS

- 8.1 To consider and agree the plans for plots 1a and 1b.
The motion was proposed, the motion was seconded,
Members **AGREED** to move the current car park to this area.
- 8.2 To consider and agree if to allow the Community Fridge a plot at no cost.
The motion was proposed, the motion was seconded,
Members **AGREED** for the interested plot holders to have a free plot for the Community fridge.

09 HIGHWAYS

None

10 STREET FURNITURE

- 10.2 To consider and agree who to check Councils grit bins.
The motion was proposed, the motion was seconded,
Members **AGREED** Cllr Toone would check the grit bins.

11 STREET LIGHTS

None

12 PROCEDURAL

12.1 Update on facilities companies and to consider and agree any actions.

The motion was proposed, the motion was seconded,
Members **AGREED** not to pursue this option as there was now a maintenance schedule in place that was more cost effective.

13 STAITHE

13.1 Update on the Staithe Agreement and to consider and agree any actions.

The motion was proposed, the motion was seconded,
Members **AGREED** the Staithe Agreement and Cllr Toone sign this agreement.

13.2 Update on the land at the Mermaids slipper and to consider and agree any actions.

The motion was proposed, the motion was seconded,
Members **AGREED** to investigate who owns this piece of land and review.

13.3 To consider and agree if Stalham in Bloom can replace the old tyre planter at the Staithe.

The motion was proposed, the motion was seconded,
Members **AGREED** for Stalham in Bloom can replace the old tyre planter at the Staithe.

14 TO REPORT ANY OTHER BUSINESS

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

Cllr Hanton asked for an Open Gardens competition to be held in Stalham on a future agenda.

Cllr Hanton asked for the A149 and Stepping Stone lane speed limit to be placed on a future agenda.

15 CORRESPONDENCE

To consider correspondence received by the Council and agree responses thereto.

None

16. Exclusion of the Press and Public

To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due items pertaining to employment and legal issues.

The motion was proposed, the motion was seconded,

Members **AGREED**

Members **AGREED** to resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due items pertaining to employment and legal issues,

16.1 To consider and agree the 5-year contract for Councils Street lights.

The motion was proposed, the motion was seconded,

Members **AGREED** to keep their contract with Cozens.

16.2 Update on the oil tank at the Town Hall and to consider and agree any actions.

The motion was proposed, the motion was seconded,

Members **AGREED** not to pursue this issue any further.

17 DATE OF NEXT MEETING

17.1 To confirm the next meeting of this Committee is TBA.

MEETING CLOSED: 7:55pm

CHAIR: _____

DATE: _____

DRAFT