

MINUTES OF THE FINANCE AND DATA PROTECTION COMMITTEE MEETING HELD ON
MONDAY 3rd FEBRUARY 2025 AT THE TOWN HALL.

Present: Cllrs: C Scrivner (Chair) Cllrs: S Toone, M Willoughby,

Members of Public: – 0

Clerk: D.Joy

MINUTES

01 APOLOGIES FOR ABSENCE.

Cllr Green - away

02 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION.

None

03 MINUTES FROM PREVIOUS MEETINGS.

3.1 To agree and sign the minutes of the Finance and General Purposes Committee held on the 1st July 2024 and **ADOPTED** by Full Council on the 8th July 2024.

The motion was proposed,

Members **AGREED** the minutes from the Finance and General Purposes Committee held on the 1st July 2024 and **ADOPTED** by Full Council on the 8th July 2024.

The Chair signed the minutes

04 PUBLIC PARTICIPATION TIME

The meeting will be adjourned for a period specified in the Resolution (no longer than 15 minutes) to allow Members of the Public, and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/subject please contact the Clerk in writing for submission at a future meeting.

05 MATTERS FROM PREVIOUS MEETINGS

To report on progress on items from previous meetings. No decisions may be taken.

- 5.1 Minutes filed
- 5.2 Contractor email re quote for Campingfield.
- 5.3 New thumb lock fitted at Town Hall
- 5.4 Laptop purchased
- 5.5 Shredder purchased.
- 5.6 Internal inspections ongoing.
- 5.7 Budget meeting held.

06 **EXPENDITURE**

6.1 To consider and agree the cost to move the accounts package to income and expenditure.

The motion was proposed,
Members **AGREED** to move the accounts package to income and expenditure.

6.2 To consider and agree the cost for 2 new SAM2 batteries.

The motion was proposed,
Members **AGREED** the cost of £175.50 ex VAT for 2 new SAM2 batteries.

6.4 To consider and agree the fees for the burial ground for 2025/2026.

The motion was proposed,
Members **AGREED** to increase the fees for the burial grounds after holding the costs down for over 8 years.

6.5 To consider and agree the quote for the new streetlight.

The motion was proposed,
Members **AGREED** the quote of £2220.00 for the new streetlight.

6.6 To consider and agree the hall hire charges for 2025/2026.

The motion was proposed,
Members **AGREED** the increase in the hall charges due to the rising costs of electricity and water, and that hirers no longer need to purchase electric cards on top of the hire fee.

6.7 To consider and agree the allotment charges for 2025/2026.

The motion was proposed,
Members **AGREED** to increase the water charge only.

07 **POLICIES AND DOCUMENTS**

None

08 **BUDGET**

8.1 Update on the budget and to consider and agree any actions.

The Clerk presented an updated budget to members.
No decision needed

09 **To Report any other business.**

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

None

10 **Correspondence**

None

11 **DATE OF NEXT MEETING**

To confirm the next meeting of this Committee is 31st March 2025.