

MINUTES OF THE AMENITIES COMMITTEE MEETING HELD ON
MONDAY 2nd MARCH 2026 AT THE TOWN HALL

Present: Cllrs: S Toone (Chair), M Willoughby, R Hood and P Wilmshurst

Clerk: Ms D. Joy

Public: 1

MINUTES

01 APOLOGIES FOR ABSENCE

Cllr Maisey – unwell

The motion was proposed,

Members **ACCEPTED** Cllr Maiseys' apologies for absence.

02 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION.

If a member is not given a dispensation, they must withdraw from the meeting while the item is discussed. (Standing Orders Section 13)

None

03 MINUTES FROM PREVIOUS MEETINGS.

3.1 To agree and sign the minutes of the Amenities Committee held on the 3rd March 2025 and **ADOPTED** by Full Council on the 10th March 2025.

The motion was proposed,

Members **AGREED** the minutes of the Amenities Committee held on the 3rd March 2025 and **ADOPTED** by Full Council on the 10th March 2025.

04 PUBLIC PARTICIPATION TIME

The meeting will be adjourned for a period specified in the Resolution (no longer than 15 minutes) to allow Members of the Public, and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

The motion was proposed,

Members **AGREED** to adjourn the meeting.

No members of the public wished to speak.

The motion was proposed,

Members **AGREED** to resume the meeting

05 MATTERS FROM PREVIOUS MEETINGS

To report on progress on items from previous meetings. No decisions may be taken.

5.1 Minutes filed.

5.2 Flag pole installed.

5.3 SAM2 guide pending(ST)

5.4 Bin at Staithe replaced.

5.5 Weavers Way ownership settled.

5.6 Correspondence replied to.

06 TOWN HALL

6.1 To consider and agree Internet Connections for the Town Hall.

The motion was proposed,

Members **AGREED** for Cllr Toone to organise the switch over.

6.2 To consider and agree actions to the oven not working.

The motion was proposed,

Members **AGREED** for Cllr P Wilmhurst to investigate getting this repaired.

07 BURIAL GROUNDS

7.1 To consider and agree how often to have the walls at the burial ground inspected.

The motion was proposed,

Members **AGREED** for the Clerk to contact Councils insurance for guidance and report back to members.

08 ALLOTMENTS

8.1 Update on the pest issues at the allotments and to consider and agree any actions.

The motion was proposed,

Members **AGREED** to go with APC Pest Control with 12 visits per year.

8.2 To consider and agree the updated allotment holders agreement.

The motion was proposed,

Members **AGREED** to update the allotment holders agreement to say:

*“in the event of an infestation the allotment holder is responsible for contacting the Council to advise full details. The holder is **not** to take any measures to control this by baiting or trapping.”*

8.3 To consider and agree allotment holders proposal re plot 1a and b.

The Clerk requested the motion to be amended to say:

“To consider and agree allotment holders proposal re plot 1a, b and 3”

The motion was proposed,

Members **AGREED** to amend the resolution to say:

“To consider and agree allotment holders proposal re plot 1a, b and 3”

The motion was proposed,

Members **AGREED** the following:

Plots 1a and 1b to be cultivated rent free for a year, but if required can be rented.

Plot 3 to be turned into 3 plots once cleared and rent to be charged at £20 with water of £11 per year for each plot.

09 HIGHWAYS

None

10 STREET FURNITURE

10.1 Update on the place for the Tommy and to consider and agree to any actions.

The motion was proposed,

Members **AGREED** for the Clerk to investigate 3 options:

The area by the Swan sign on the High Street.

The Baptist Church

Garden area at the top of Yarmouth Road.

10.2 To consider and agree if to purchase new flags for the High Street.

The motion was proposed,

Members **AGREED** to wait until the ownership issue has been resolved and then look into.

10.3 To consider and agree actions for the Stalham Sign at Stalham Green.

The motion was proposed,

Members **AGREED** for the Clerk to obtain a quote from BBT for refurbishing this sign.

- 10.4 To consider and agree if to move the bench for Richard Jackson in the Churchyard to the Burial Ground and replace it with a new bench.

The Clerk informed the meeting this had not been budgeted for and would come from general reserves.

The motion was proposed,

Members **AGREED** to move the bench from the Churchyard to Campingfield to replace the broken bench and then purchased a new bench at the cost of £999 plus fitting in the Church yard.

11 **STREET LIGHTS**

- 11.1 To consider and agree if to take over responsibility for the lights on the new development on Yarmouth Road.

The motion was proposed,

Members **AGREED** to refer this to the District Councillors to look into.

12 **PROCEDURAL**

None

13 **STAITHE**

None

14 **Land**

- 14.1 To consider and agree areas for landscaping around Stalham as noted in Councils strategic plan.

The motion was proposed,

Members **AGREED** for the Clerk to send Cllr Hood a map marking areas and for Cllr Hood to take photos of these areas and report back.

- 14.2 To consider and agree actions for the Annual Playground Inspection Report for Millside.

The motion was proposed,

Members **AGREED** for Cllr Wilmhurst to put together a schedule showing a list of quick fixes, which he will do and then to get a quote for the other items.

15 **TO REPORT ANY OTHER BUSINESS**

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

Cllr Hodd inquired about electing a new vice chair.

The Clerk informed the meeting this will be held at the next meeting.

16 **CORRESPONDENCE**

To consider correspondence received by the Council and agree responses thereto.

None

17 **DATE OF NEXT MEETING**

- 17.1 To confirm the next meeting of this Committee is 1st June 2026

MEETING CLOSED: 7:55pm

CHAIR: _____

DATE: _____