

MINUTES OF THE FINANCE AND DATA PROTECTION COMMITTEE
MEETING HELD ON
TUESDAY 24th FEBRUARY 2026 AT THE TOWN HALL.

Present: Cllrs: C Scrivner (Chair) Cllrs: S Toone, M Green and M Willoughby,

Members of Public: – 0

Clerk: D.Joy

MINUTES

01 APOLOGIES FOR ABSENCE.

None

02 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION.

None

03 MINUTES FROM PREVIOUS MEETINGS.

3.1 To agree and sign the minutes of the Finance and General Purposes Committee held on the 9TH February 2026 and **ADOPTED** by Full Council on the 9th February 2026.

The motion was proposed,

Members **AGREED** the minutes from the Finance and General Purposes Committee held on the 2nd February 2026 and **ADOPTED** by Full Council on the 9th February 2026.

04 PUBLIC PARTICIPATION TIME

The meeting will be adjourned for a period specified in the Resolution (no longer than 15 minutes) to allow Members of the Public, and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/subject please contact the Clerk in writing for submission at a future meeting.

The motion was proposed,

Members **AGREED** to adjourn the meeting to allow members of the public to speak.

No members of the public were present.

The motion was proposed,

Members **AGREED** to resume the meeting.

05 MATTERS FROM PREVIOUS MEETINGS

To report on progress on items from previous meetings. No decisions may be taken.

5.1 Minutes filed

5.2 Contractor instructed re St Mary's Wall.

5.3 TPO sent in to NNDC

5.4 Contractor instructed re grass cutting for 2026.

5.5 Sponsor for new Bus Shelter planters.

5.6 Contractor instructed to carry out Legionella report work.

5.7 VAT course booked.

06 POLICIES AND DOCUMENTS

6.1 To consider and agree the process for choosing an Internal Auditor.
The motion was proposed,
Members **AGREED** the following to ensure a strong and robust system going forward:
To recommend to Council to appoint Tina Newbry to do Councils Internal Audit for 2025-2026.
For Cllr Scrviner and the Clerk to work on a written process for appointing an Internal Auditor in 2026-2027.

07 To Report any other business.

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

None

11 DATE OF NEXT MEETING

To confirm the next meeting of this Committee is 30TH March 2026.

MEETING CLOSED: 7:50pm

CHAIR: _____

DATE: _____