

MINUTES OF THE FULL COUNCIL MEETING HELD ON
MONDAY 7th APRIL 2025 AT THE TOWN HALL.

Present: Cllrs: K Bayes (Chair) Cllrs: M Green S Toone, M Willoughby, C Scrivner,
M Taylor, P Hanton, M McGeary R Wilmshurst and P Wilmshurst.

Members of Public: – 0

Clerk: D.Joy

MINUTES

01 Apologies for Absence

Cllr Hood – away

The motion was proposed,

Members **AGREED** Councillors apologies for absence

02 Declarations of Interest and requests for Dispensations

If a member is not given a dispensation, they must withdraw from the meeting while the item is discussed. (Standing Orders Section 13)

None

03 Minutes of Previous Meetings

3.1 To agree and sign the minutes from the Full Council Meeting on the 10th March 2025.

The motion was proposed,

Members **AGREED** the minutes from the Full Council Meeting on the 10th March 2025.

The Chair signed the minutes

3.2 To adopt the minutes from the Finance & Data Protection Meeting on the 3rd February 2025

The motion was proposed,

Members **ADOPTED** the minutes from the Finance & Data Protection Meeting on the 3rd February

04 Mayors Report

Cllr Bayes reported that there have been remarks made on how clean Stalham is looking and thank you to all those who took part in the litter picks around the Town.

Thank you to Doreen and Julie for obtaining the grant for the new Town Hall toilets.

Great to see another new business has opened in the High Street and thank you to all those who helped clean out the storage at the Poppy Centre.

05 Public Participation Time

The meeting will be adjourned for a period of 15 minutes to allow Members of the Public to receive County and District Councillors reports and allow Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/subject please contact the Clerk in writing for submission at a future meeting.

Cllr Taylor gave his report.

06 MATTERS FROM PREVIOUS MEETINGS

To report on progress on items from previous meetings. No decisions may be taken.

- 6.1 All agreed minutes filed.
- 6.2 All payments authorised.
- 6.3 The Great Stalham Spring Clean set up and running.
- 6.4 Church lamp payment completed.
- 6.5 All policies updated and on the website.
- 6.6 Strategic meeting arrangement.
- 6.7 Waiting on confirmation from Collective Community Planning re Neighbourhood Plan.
- 6.8 Policy's updated.
- 6.9 Beer Festival stalls informed of fees.
- 6.10 School visits for VE Day completed.

07 Amenities

- 7.1 Update on Millside's weekly playground inspections and to consider and agree any actions.
No action needed.
- 7.2 Update on the key safe for the Town Hall for one off events and to consider and agree any actions.
The motion was proposed,
Members **AGREED** to have a key safe for one off events.
- 7.3 RV/25/0575
Variation of Condition 2 (Approved Plans) of Planning Permission PF/21/2021 and NMA/25/0535 for a new residential development of up to 40 affordable dwellings with associated landscaping, infrastructure and access, in order to update documents and delete the following documents 79P/18 Rev B Flats Plans, 79P/19 Rev D Flats Elevations and 79P/20 Rev B Bin & Cycle Store as flats to be replaced with 9 x 1 bed, 5 x 2 bed and 4 x 3 bed dwellings
Location: Land North East Of, Yarmouth Road, Stalham, Norfolk.
The motion was proposed,
Members **AGREED** to respond with no objection or comment.

08 Finance & General Purposes Committee

- 8.1 To consider and agree Januarys to Marchs reconciliations of bank accounts.
The motion was proposed,
Members **AGREED** Januarys to February's reconciliations of bank accounts.
- 8.2 To consider and agree March's payments.
The motion was proposed,
Members **AGREED** to amend the resolution to say, "April's payments".
The motion was proposed,
Members **AGREED** April's payments.
- 8.3 To consider and agree Councils' Asset Register for 2024-2025.
The motion was proposed,
Members **AGREED** Councils' Asset Register for 2024-2025.
- 8.4 To consider and agree if to register Council for VAT.
The motion was proposed,
Members **AGREED** to register Council for VAT.
- 8.5 To consider and agree who to do the Internal Inspections for 2025-2026.
The motion was proposed,
Members **AGREED** for Cllrs Green and Willoughby to complete the Internal Inspections for 2025-2026.

09 Training

10 Policies, Documents and Communications.

10.1 To consider and agree if to subscribe to NALC.

The motion was proposed,
Members **AGREED** to subscribe to NALC.

10.2 To review the community Grant Applications.

The motion was proposed,
Members **AGREED** to form a working group to work through the application and report back to Council.

10.4 To consider and agree Council response to the Devolution Consultation.

The motion was proposed,
Members **AGREED** to put a letter together highlighting the following:
Concerns over meeting the needs of a rural community.
Small towns and villages getting lost in the system.
Council tax increases.
Mayoral process.
Too short a timescale, lack of information and clarification.

10.5 Update on S.T.A.G and to consider and agree any actions.

The motion was proposed,
Members **AGREED** the following:
For the Clerk to put together a poster informing people how they can get involved.
To advertise the litter picks dates once a fortnight on Wednesdays at 9.30.
To publicise for helpers at Councils events and planting around the town.

10.6 Update on the Towns Team and to consider and agree any actions.

No actions needed.

10.7 To consider and agree if the Clerk can be admin of M365.

The motion was proposed,
Members **AGREED** to refer this until all the IT issues have been resolved.

11 Events

11.1 To consider and agree the proposal for Christmas 2025.

The motion was proposed,
Members **AGREED** to go ahead with Councils plans for the High Street at Christmas.

11.2 To consider and agree if to put flags up the High Street for VE Day.

The motion was proposed,
Members **AGREED** put up the flags for VE Day, and for the Clerk to more flags.

11.3 To consider and agree the advertising for Council's events.

The motion was proposed,
Members **AGREED** to place banner signage at the A149 to advertise Councils events.

12 To Report any other business.

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

12.1. Delegation of Powers for: None

- Cllr P Wilmshurst asked if the road sign at St Johns Road could be moved to make it accessible for wheelchairs users, as the signage is in the middle of the path.
District Cllr Taylor remarked he would investigate this.
- Cllr M Green mentioned the broken signage at the High Street.
The Clerk asked for the location, and she would report it on "Fix my Street".
- Cllr Hanton mentioned the waster land by the Bowls Club.

13 Correspondence

To consider correspondence received by the Council and agree responses thereto.

None

14 Date of Next Meeting

14.1 To confirm that the date of the next Meeting of the Town Council will be on the 12th May 2025 at 7pm at the Town Hall.

MEETING CLOSED: 8:40pm

CHAIR: _____

DATE: _____

