

MINUTES OF THE AMENITIES COMMITTEE MEETING HELD ON
MONDAY 1ST JUNE 2026 AT THE TOWN HALL

Present: Cllrs: S Toone (Chair), M Willoughby, R Hood, S Maisey and P Wilmshurst

Clerk: Ms D. Joy

Public: 0

MINUTES

01 APOLOGIES FOR ABSENCE

None

02 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION.

If a member is not given a dispensation, they must withdraw from the meeting while the item is discussed. (Standing Orders Section 13)

None

03 MINUTES FROM PREVIOUS MEETINGS.

3.1 To agree and sign the minutes of the Amenities Committee held on the 2nd March 2026 and **ADOPTED** by Full Council on the 9th March 2026.

The motion was proposed,

Members **AGREED** the minutes of the Amenities Committee held on the 2nd March 2026 and **ADOPTED** by Full Council on the 9th March 2026.

04 PUBLIC PARTICIPATION TIME

The meeting will be adjourned for a period specified in the Resolution (no longer than 15 minutes) to allow Members of the Public, and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

The motion was proposed,

Members **AGREED** to adjourn the meeting.

No members of the public wished to speak.

The motion was proposed,

Members **AGREED** to resume the meeting

05 MATTERS FROM PREVIOUS MEETINGS

To report on progress on items from previous meetings. No decisions may be taken.

5.1 Minutes filed.

5.2 New Wi-Fi fitted at the Town Hall.

5.3 Oven fixed.

5.4 APC Pest control employed.

5.5 Allotment holders agreement updated.

5.6 Plot holder informed about plots 1a & b.

5.7 High Street flags ongoing.

5.8 Waiting on update for repair of village sign.

5.9 New bench for Richard Jackson in place.

5.10 Landscaping around the town – ongoing.

5.11 Maintenance work at Millside ongoing.

06 TOWN HALL

- 6.1 To consider and agree if to place protective wall panels.
The motion was proposed,
Members **AGREED** for the Clerk to go back to the contractor for more information.
- 6.2 To consider and agree if to take the water heater off the timer.
The motion was proposed,
Members **AGREED** to leave the system as it.

BURIAL GROUNDS

- 7.1 To consider and agree a resident's proposal for St Mary's Church yard.
The motion was proposed,
Members **AGREED** not to action this proposal due to the sensitivity of the area.
- 7.2 Update on flint walls at St Mary's burial ground and to consider and agree any actions.
The motion was proposed,
Members **AGREED** for a Councilor to inspect the wall every 6 months and the Clerk to add this to the maintenance schedule.

08 ALLOTMENTS

- 8.1 To consider and agree if to fix the gate at the allotments and place a combination lock on it.
The motion was proposed,
Members **AGREED** for Cllr Wilmshurst to look at the gate and to place a combination lock on it that is changed 4 times a year.
- 8.2 To consider and agree if to make Plot 26 , 2 plots once cleared.
The motion was proposed,
Members **AGREED** to make Plot 26 into 3 plots once cleared.
- 8.3 To consider and agree if to allow plots to those outside of Stalham.
The motion was proposed,
Members **AGREED** to allow those outside Stalham to have plots on the allotments, but priority is always given to Stalham residents.

09 HIGHWAYS

- 9.1 To consider and agree if to take on a Foot Path Audit.
The motion was proposed,
Members **AGREED** not to take on a Foot Path Audit as this was County Councils responsibility.
- 9.2 To consider and agree if to place the SAM2 on Yarmouth Road.
The motion was proposed,
Members **AGREED** to contact Highways for permission for the new location, and subject to the relevant permissions install the SAM2 in the new location and request the Police to do a speed check.

10 STREET FURNITURE

- 10.1 Update on the bus stop at the top of the High Street and to consider and agree any actions.
The motion was proposed,
Members **AGREED** to apply to have a new bus stop at the top of the High Street from the NCC Grant.
- 10.2 To consider and agree the quote to fix the lamp at the corner of the Town Hall.
The motion was proposed,
Members **AGREED** the quote to fix the lamp at the corner of the Town Hall.
- 10.3 Update on the Tommy and to consider and agree any actions.
The motion was proposed,
Members **AGREED** to place the Tommy at the garden area at the top of the High Street.

11 STREET LIGHTS

12 PROCEDURAL

13 STAITHE

14 LAND

15 TO REPORT ANY OTHER BUSINESS

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

Cllr Toone informed the meeting that a group is still going around the town on motorbikes being anti-social.

The Clerk informed the meeting this should be reported to the Police.

16 DATE OF NEXT MEETING

16.1 To confirm the next meeting of this Committee is 7th September 2026

MEETING CLOSED: 7:55pm

CHAIR: _____

DATE: _____