



MINUTES OF THE AMENITIES COMMITTEE MEETING HELD ON
MONDAY 7th SEPTEMBER 2026 AT 7PM THE TOWN HALL

Present: Cllrs: S Toone (Chair), M Willoughby, R Hood, S Maisey and P Wilmshurst

Clerk: Ms D. Joy

Public: 1

MINUTES

01 APOLOGIES FOR ABSENCE

None

02 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

If a member is not given a dispensation, they must withdraw from the meeting while the item is discussed. (Standing Orders Section 13)

None

03 MINUTES FROM PREVIOUS MEETINGS.

3.1 To agree and sign the minutes of the Amenities Committee held on the 2nd March 2026 and ADOPTED by Full Council on the 9th March 2026.

These minutes were agreed in June.

04 PUBLIC PARTICIPATION TIME

The meeting will be adjourned for a period specified in the Resolution (no longer than 15 minutes) to allow Members of the Public, and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

The motion was proposed,

Members **AGREED** to adjourn the meeting.

No members of the public wished to speak.

The motion was proposed,

Members **AGREED** to resume the meeting

05 MATTERS FROM PREVIOUS MEETINGS

To report on progress on items from previous meetings. No decisions may be taken.

5.1 Minutes filed.

5.2 Resident informed of Council decision regarding St Mary's Churchyard.

5.3 Allotment gate fixed.

5.4 Plots reorganised at the allotment.

5.5 Allotment plots offered to residents outside Stalham.

5.6 Waiting on Cozens re SAM2 on Yarmouth Road.

5.7 High Street bus stop being installed in October.

5.8 Fixing streetlight at Town Hall in progress.

5.9 Installing Tommy in progress.

5.10 Anti-social behaviour in the High Street reported to the police.

06 TOWN HALL

- 6.1 To consider and agree the quote to place protective wall panels.
The motion was proposed,
Members **AGREED** to go with the quote from JJ Property.

BURIAL GROUNDS

- 7.1 To consider and agree a resident's proposal for St Mary's Churchyard.
The motion was proposed,
Members **AGREED** to grant the resident permission to cut back the overhanging branches to the boundary line.
- 7.2 Update on flint walls at St Mary's burial ground and to consider and agree any actions.
The motion was proposed,
Members **AGREED** to inspect the walls annually.

08 ALLOTMENTS

- 8.1 Update on hosepipes at the allotments and to consider and agree any actions.
The motion was proposed,
Members **AGREED** to monitor the water bills and compare them with the previous year's charges. If there has been a significant increase in water costs, the additional cost will be passed on to the allotment holders.

HIGHWAYS

- 9.1 Update on planting around the Town and to consider and agree any actions.
Members **AGREED** to undertake an initial planting scheme alongside the old railway line and monitor its success before considering planting larger areas elsewhere in the town.
- 9.2 To consider and agree if to apply for the Parish Partnership Scheme 2027/2028.
Members **AGREED** to investigate the installation of a speed hump on the road near the High School to help reduce vehicle speeds.

10 STREET FURNITURE

- 10.1 Update on the bus stop at the top of the High Street and to consider and agree any actions.
The Clerk informed the meeting that the new bus shelter was scheduled to be installed in mid-October, with the work expected to take approximately five days.
Sponsors were still being sought for the new planters to be placed near the bus shelter.
- 10.2 To consider and agree if to place a dog bin at the back of Allen Meale Way.
Members **AGREED** to pass this on to the District Councillor, Matthew Taylor, as Norfolk County Council had advised that NNDC would be responsible for installing the dog-waste bin at this location.
- 10.3 To consider and agree the quote for the village sign repairs.
Members **AGREED** to try and secure at least two additional quotes, including one through the Repair Café and one from another source.

11 STREET LIGHTS

12 PROCEDURAL

13 STAITHE

14 LAND

15 TO REPORT ANY OTHER BUSINESS

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

None

16 DATE OF NEXT MEETING

16.1 To confirm the next meeting of this Committee is 2nd November 2026

MEETING CLOSED: 7:35pm

CHAIR: _____

DATE: _____