



MINUTES OF THE EVENTS COMMITTEE
MEETING HELD ON
MONDAY 13th OCTOBER 2026 AT THE TOWN HALL.

Present: Cllrs: R Hood (Chair), K Bayes, M Green, M Willoughby, S Toone, M McGeary
P Wilmshurst, R Wilmshurst, C Scrivner and S Maisey.

Members of Public: – 0

Proper Officer: D Joy
Admin Assistant: J Hodds

01 Apologies for Absence

Cllr Taylor – no apologies given

02 Declarations of Interest and requests for Dispensations

If a member is not given a dispensation, they must withdraw from the meeting while the item is discussed. (Standing Orders Section 13)

None

03 Minutes of Previous Meetings

3.1 To **APPROVE** the minutes of the Events Committee meeting held on the 15th June 2026.

ADOPTED by Full Council on the 13th July 2026.

The motion was proposed,

Members **AGREED** the minutes of the Events Committee meeting held on the 15th June 2026.

ADOPTED by Full Council on the 13th July 2026.

04 Public Participation Time

The meeting will be adjourned for a period of 15 minutes to allow Members of the Public to allow Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject, please contact the Clerk in writing for submission at a future meeting.

The motion was proposed,

Members **AGREED** to adjourn the meeting to allow all members of the public present to speak.

The motion was proposed,

Members **AGREED** to resume the meeting

05 MATTERS FROM PREVIOUS MEETINGS

5.1 Minutes filed and placed on the website.

06 Events 2026

- 6.1 Update on the Jobs Fair on the 3rd November and to consider and agree any actions.
The Clerk updated the meeting that 24 employers had signed up to the event.
The Job Centre regretted that it could not hold these events at the weekend due to staffing issues.
The motion was proposed,
Members **AGREED** the format that was presented.
- 6.2 Update on Remembrance Sunday and to consider and agree any actions.
The motion was proposed,
Members **AGREED** the following:
For the Clerk to request the Coastguards attend.
To promote veterans and service people to attend.
Members **AGREED** the format that was presented.
- 6.3 Update on the new Christmas High Street lights and to consider and agree any actions.
The Clerk informed the meeting that they were still waiting on owners from Boots and Bake a Wish for permission for the new lights, and Cozens would be doing a final survey before installation.
The motion was proposed,
Members **AGREED** to have a 5m tree built by East Coast College at the gardens at the bottom of the High Street.
- 6.4 Update on the Christmas Light Switch-on and to consider and agree any actions.
The motion was proposed,
Members **AGREED** the following:
To place a QR code on the brochure for people to use.
Ask Cozens if they can link the tree into the same timer as the High Street lights.
To request Stalham Car Sales and Havers Tyres to place a tree on their properties.
To have a working group meeting on the 9th November to run through the Christmas light switch-on.
To install the tree on the 24th November.
The format that was presented.
- 6.5 Update on Bauble Hunt and to consider and agree any actions.
30 Shops taking part so far.
The motion was proposed,
Members **AGREED** to place these out in 2 waves over December.
- 6.6 Update on Reverse Advent Calendar and to consider and agree any actions.
Members **AGREED** to the format that was presented.
- 6.7 Update on Budgets for events 2026.
Members were presented with the events budget so far.
No action needed

07 Events for 2027

- 7.1 Update on the Easter Egg Hunt and to consider and agree on any actions.
The motion was proposed,
Members **AGREED** to the format that was presented.
- 7.2 To consider and agree whether to go ahead with the Festival of Stalham on the budget produced.
The motion was proposed,
Members **AGREED** to go ahead with the Festival of Stalham on the budget produced.
- 7.3 Update on the Artisan Market 2027 and to consider and agree any actions.
The motion was proposed,
Members **AGREED** to the new terms for stallholders.
- 7.4 Update on the Monthly Market and to consider and agree any actions.
The motion was proposed,
Members **AGREED** to wait on feedback and then revisit this.

08 Policies and Documents

- 8.1 Update on NNDC and new licensing rules and to consider and agree any actions.
Cllr Bayes informed the meeting of the catalogue of errors from NNDC regarding the licence.
The motion was proposed,
Members **AGREED** for Cllr Bayes, Cllr Taylor and the Clerk to meet with NNDC regarding this issue.

09. To report any other business.

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.
Open Gardens for next agenda.

10. Date of Next Meeting

Christmas Working Group meeting on 9th November at 7 pm at the Town Hall.

MEETING CLOSED:8.10PM

CHAIR:_____

DATE:_____